



Director Requirements 2025

What you need to know about being on the Board of Directors:	
<p>The Board of Directors and the role of the Board are vital components to the success of Parkland Valley SCR District. This form provides you the basic information about the expectations of people who put their name forward to govern the organization.</p>	
<p>In the search to recruit new board members, we are looking for people that meet these expectations.</p> <p>A Board member shall...</p> <ol style="list-style-type: none"> 1. Have a commitment to community development through SCR. 2. Have a commitment to the organization (Parkland Valley District). 3. Share their opinion/viewpoint at meetings and be actively involved in Board. 4. Be a team player, be willing to listen, look for solutions, willing to learn, respect others. 5. Recognize the expertise of all individuals (age, gender, ethnicity, etc.). 6. Willing to make the time commitment to attend meetings. 	
Term of office:	<p>3 years - Board Members are elected at the Annual General Meeting. Directors may be appointed by the Board to fill vacancies until the next Annual General Meeting.</p>
Requirements:	<p>Parkland Valley requires that its governing Board Members:</p> <ul style="list-style-type: none"> • Be an adult residing within the District Boundaries. • Must be at least 18 years old. • Currently not bankrupt. • Understand the importance of sport, culture and recreation in our communities and for the people we serve.
Time Requirements:	<p>We require a time commitment of approximately 60 hours a year for board meetings (in-person or virtual), committee meetings, orientation sessions, and special events, including meeting preparation time. We do most of our work in meetings. We cannot do a good job or meet deadlines without full participation from members.</p>
Board Meetings:	<ul style="list-style-type: none"> • The full board meets 6 times per year – June, September, November, February, April and May. • Meeting location is central in Yorkton or online via Zoom. • Supper at 5:30 pm, Meetings from 6:00 pm to 8:00 pm. • Virtual attendance at meetings can be substituted for in-person meetings.
Committee Meetings:	<p>Board committees have specific purposes and activities to complete. These committees complete the activities that support the work of the Board as a whole. Attendance is essential for the committees to do their work.</p>

<p>Support:</p>	<ul style="list-style-type: none"> • Mileage to attend meetings. • Meals provided at meetings. • Technology Assistance Grant – available to new Board Members for funding to purchase an electronic device (laptop or tablet) to attend Committee and Board Meetings and complete Board work.
<p>Approach to Governance:</p>	<p>We believe that our leadership role as the Board of Directors is to ensure Parkland Valley District establishes and maintains the trust of the community by being clear in its mission, prudent and ethical in its activities, and accountable for its actions. Our meetings focus on strategic thinking and planning, policy making and assessing our progress. We use policy governance to help us do our work.</p>
<p>Our Vision & Mission:</p>	<p>Vision: Empowered, Inclusive, Healthy Communities</p> <p>Mission: We engage, inspire, and develop community through sport, culture and recreation.</p>
<p>Orientation Session:</p>	<p>There will be an Orientation Session held with each new Board member prior to their first full board meeting. The Orientation Session will review current policies and procedures. At the Orientation Session the member will be asked to sign the Board of Directors Code of Conduct form.</p>
<p>Additional Details:</p>	<p><u>AGM:</u> We hold an Annual General Meeting in June each year. This year the AGM is being held on Wednesday, June 18, 2025.</p> <p><u>Strategic Planning:</u> We normally hold an afternoon retreat each year to review and update our strategic plan on a Saturday in September.</p>