

# REGISTRATION FORM

## Volunteer Job Descriptions! Why?

December 6, 2017

UCT Meeting Room—Yorkton Public Library

93 Broadway Street W, Yorkton SK

7:00pm—9:00pm

### What's in the Workshop

Why do people volunteer? What challenges is your community/organization having with recruiting volunteers? What is your organization currently doing to attract new volunteers? Are you getting the most out of your current volunteers?

This workshop will focus on the importance of volunteer job descriptions and how spending a few minutes creating simple job descriptions could help your organization recruit new volunteers or get the most out of your current volunteers. Having volunteer job descriptions in place allows your volunteers to match their skill set/interest with jobs your organization needs completed.



Please come prepared to create volunteer job descriptions specific to your organization/community. If possible, bring a computer with you to work from—a template will be given to you to follow.

Mileage can be claimed for one vehicle per community—please carpool

**You must be registered in advance to attend!**

**Registration Deadline: November 29, 2017**

Name: \_\_\_\_\_ Representing: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How did you hear about the training? \_\_\_\_\_

**To register, please send in completed form via:**

**Mail: Box 263, Yorkton, SK S3N 2V7**

**Fax: 306-782-0474**

**Call: (306)786-6586**

**Email: [cjohnson@parklandvalley.ca](mailto:cjohnson@parklandvalley.ca)**

*As per Parkland Valley's Program & Service Policy, the course will be cancelled if there is not an adequate number of registrations received by the deadline date. In the case of inclement weather, all registered participants will be notified using the phone number provided. Parkland Valley has the right to limit the number of registrants per organization.*

For more information, call Chelsey at 306-786-6586.

*Together...building healthy communities through sport, culture and recreation*